



MID SUFFOLK DISTRICT COUNCIL

WORK PLAN

04 June 2018

MID SUFFOLK DISTRICT COUNCIL

COMMITTEE: Mid Suffolk Overview and Scrutiny Committee	REPORT NUMBER: MOS/18/3
FROM: N/A	DATE OF MEETING: 14 June 2018
OFFICER: Henriette Holloway Governance Support Officer	KEY DECISION REF NO. None

WORK PLAN FOR 2018/19

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

14 June 2018

Topic	Purpose	Lead Officer	Cabinet Member	Joint Strategic plan reference
Overview and Scrutiny Training for Members of the Committee		Janice Robinson Corporate Manager – Law and Governance		Enabled and Efficient Organisation
Babergh and Mid Suffolk Building Services (BMBS)	12 months review after the implementation of the services.	Justin Wright - Newton Corporate Manager - BMBS	Cllr Jill Wilshaw	Intelligence based community insight and outcome - focused performance management Strengthened and clear governance to enable delivery
Information Bulletin	Staff Turnover and Welfare Reviewing the impact, the office move has had on staff and the financial impact of the move to Endeavour House, with the aim of learning points for other future major change activities.	Anne Conway Corporate Manager HR & OD Katherine Steel Assistant Director – Corporate Resources	Cllr Glen Horn	Intelligence based community insight and outcome - focused performance management Strengthened and clear governance to enable delivery

Members to agree the MSDC Work Plan for 2018/19		Henriette Holloway – Governance Support Officer		
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28 June 2018 Joint Committee with BDC

Topic	Purpose	Lead Officer	Cabinet Member	Joint Strategic plan reference
CIFCO	Members to comment on the Report and Business Plan	Jonathan Stephenson – Strategic Director	Cllr Nick Gowrley Cllr Frank Lawrenson	Financially sustainable Councils Manage our corporate assets effectively

23 July 2018 Joint Committee with BDC

Topic	Purpose	Lead Officer	Cabinet Member	Joint Strategic plan reference
Scoping of Pre-Planning Application –	To scope a review of the newly introduced pre-planning application fees. (P Isbell/ G Walker)	Phillip Isbell Professional Lead - Growth and sustainable Planning Gemma Walker – Area Planning Manager	Cllr David Whybrow Cllr Nick Ridley	Community Capacity and Building Engagement Alternative Service Delivery models
Review of Shared Legal Service	Review of Shared Legal Service – To review the progress and communication following the meeting 18 December.	Emily Yule – Corporate Manager – Law and Governance	Cllr Glen Horn Cllr Darek Davis	Enabled and Efficient Organisation

Joint Housing Strategy	To comment and agree Recommendations	Robert Hobbs Corporate Manager - Strategic Planning	Cllr Jill Wilshaw Cllr Jan Osborne	Housing Delivery
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WORK PLAN 2018/19 for Mid Suffolk Overview and Scrutiny Committee:

	20 December 2018
	MRF Procurement Process Officer to report back to the committee on the outcome of the MRF Procurement Contract. (JOS/17/8)
16 August 2018	17 January 2019 - Joint
Voids – A review of the time it takes to re-let a property Pre-planning Application report	Budget Report
20 September 2018 - Joint	14 February 2019
Crime and Disorder Panel The HQ Sites – the Investment Business Case for Development (TBC) Review of public attendance at public committee meetings	
18 October 2018	18 March 2019 - Joint
Investment Strategy - To scrutinise the Business Plan for BMS Invest CIFCO An update on the Homeless Reduction Act (2017) Six months after the implementation of the Act Waste Strategy Scrutiny of the outcome of Waste Services Review and possible extension of the Joint Waste Contract, prior of report going to Cabinet. (JOS/17/8) The Five-year Housing Land Supply A report to review the recalculation of the Five-year Housing Land Supply	
19 November 2018 - Joint	18 April 2019
CIL Expenditure Framework The Joint Member Panel to be part of the Scrutiny Process	
	16 May 2019 - Joint
	Annual Review of BMS Invest Business Plan

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Topics identified for review by O&S but not currently timetabled:

Universal Credit

To review steps for implementation of Universal Credit and ensure the Council is fully prepared for the roll-out in May 2018 (if scrutinise after May, to check it was fully prepared)
Officers: Amy Mayes and Andrew Wilcock (SCC)

Community Grant

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

Crime and Disorder Panel meeting

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

Enforcement

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area.
Community

Transport Services

To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services

Disable Facilities Grant

To scrutinise a review of the Disable Facilities Grant

Authorship:

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